

**UNIVERSITI MALAYSIA PAHANG
FEE PAYMENT CALENDAR
ACADEMIC SESSION 2023/2024**

**FEE PAYMENT CALENDAR FOR SEMESTER 1 2023/2024
UNDERGRADUATE STUDENTS**

NO	ACTIVITIES	DATE	PAYMENT DURATION	NOTES
1	Semester 1 2023/2024 begins	9/10/2023		Senior students register
2	<i>Minimum fee payment (for non-sponsored students only)</i> <i>i. Miscellaneous Fees</i> <i>ii. Hostel Fee (for those staying in hostel only)</i>	9/10/2023 – 5/11/2023	4 weeks	No later than week 4 of lecture Access to the ecomm, KALAM and UDAS systems is barred by 5th week of lecture if no payment is made.
3	1st barring process (for non-sponsored student only)	6/11/2023		1st working day of week 5 of lecture
4	Fees full payment (for sponsored and non-sponsored students)	9/10/2023 – 3/12/2023	7 weeks	No later than week 7 of lecture
5	Mid-term break	11/11/2023 – 19/11/2023		1 week
6	2 nd barring process (applicable to all non-sponsored students with outstanding debt)	4/12/2023		1st working day of week 8 of lecture
7	Deadline to settle outstanding debts	24/12/2023	10 weeks	Last day of week 10
8	Deferment of studies for non-sponsored students with outstanding debt	26/12/2023		Week 11

NON -SPONSORED STUDENTS WILL BE DEFERRED FROM THE STUDIES IN THE 11th WEEK OF THE LECTURE (26/12/2023) SHOULD THEY DO NOT PAY ALL DEBTS BY 24/12/2023

8	Final Examination Semester 1 2023/2024	24/1/2024 – 8/2/2024		12 days
9	3 rd barring process (applicable to all sponsored students with outstanding debt)	9/2/2024	17 weeks	Week 17 of lecture

PAYMENT DUE DATE SEM 1 2023 / 2024 : UNDERGRADUATE STUDENT

ACTIVITIES	NON SPONSORED STUDENT	SPONSORED STUDENT	LECTURE WEEK
Miscellaneous fees & hostel fees (misc. fees: medical, insurance, welfare, activity and entrance fee)	5/11/2023	NA	Week 4
1st BARRING process for non-sponsored student who still owe misc. fees & hostel fees	6/11/2023	NA	Week 5
Full payment of fees	3/12/2023	3/12/2023	Week 7
2nd BARRING process : applicable to non-sponsored students with outstanding debt	4/12/2023	NA	Week 8
Due date to settle all debts	24/12/2023	8/2/2024	NON SPONSORED Week 10 SPONSORED Week 17
DEFERRED STUDIES for NON SPONSORED students with outstanding debt	Date : 26/12/2023	NA	Week 11
3rd BARRING process : applicable to all sponsored student with outstanding debt	NA	Date : 9/2/2024	Week 17

FREQUENTLY ASKED QUESTIONS (FAQ)

A. GENERAL

1. **When is the deadline for payment of SEM 1 23/24 fees before the barring process?**
 - i. Non-sponsored students: before or on **5/11/2023** (week 4 of lecture) for other fees and hostel fees (*other fees : medical, insurance, welfare, activity and entrance fee*) and **3/12/2023** (week 7 of lecture) for all outstanding debt
 - ii. Sponsored students: before or on **8/2/2024** (week 17 of lecture) for all outstanding fees

2. **I/my family have financial problems and are having difficulty paying fees for this semester. What do I need to do?**
 - i. Contact/meet with the Academic Advisor to discuss the problems
Or
 - ii. Find for a guarantor among UMP staff. The Guarantee Form can be obtained by email to the Student Finance Division at collection1@ump.edu.my
Or
 - iii. Contact the Welfare Unit, Student Affairs Department for welfare assistance (subject to terms and conditions). Email kebijakanpelajar@ump.edu.my
 - Please state your name, student ID, telephone number and financial problems in detail
 - Emails must be sent no later than week 4 of the lecture. This is to ensure that assistance and quick response/advice given before the payment period ends which can result in students being deferred.

3. **How do I check my fees?**

Via student ecomm> Financial Info. All invoices, receipts, sponsorship information can be checked online. The information displayed is in real time.

4. **How do I pay my fees to UMP?**
 - i. Through FPX epayment
 - ii. Via Bank Islam ATM> Select Bill Presentment
 - iii. Through Maybank2u> pay & transfer> pay> pay to payee> select new payment and select Universiti Malaysia Pahang-Student

B. NON SPONSORED STUDENT

5. I am a non sponsored student, when do I have to pay SEM 1 23/24 fees?

- i. Other fees (*medical, insurance, welfare, activity*) and hostel fees:
 - Before week 4 of lecture. Payment deadline **5/11/2023**
- ii. Remaining fees: Before week 7 of lectures and last before week 10 of lectures
 - Payment deadline before barring process : **3/12/2023** (week 7 of lectures)
 - Payment deadline before deferment process : **24/12/2023** (week 10 of lectures)

6. I am a student who does not have a sponsor, if I do not pay the fees within the stipulated period, what is the effect on me?

CATEGORY	EFFECT OF BARRING	DESCRIPTION
NON SPONSORED STUDENT	a. Not allowed to make course pre-registration/ registration	
	b. Not allowed to access eComm, KALAM and UDAS systems in the current and new semesters	<i>Will be barred in week 5 of lectures of the current semester and the new semester until the debt is settled</i>
	c. Deferred from studies (defer counted)	<i>Students will be deferred from studies (Defer C) in week 11 of the lecture if they are still in debt</i>
	d. Not allowed to sit examinations	
	e. Examination result and transcripts will be retained	
	f. Not allowed to attend convocation	

7. I am a student who does not have a sponsor, if I make payment after 24/12/2023, will I still be deferred?

Yes. Students need to plan the payment. The university management will maintain the deferred status of studies and any appeal is not allowed. Students can continue their studies in the following semester.

8. I am a student without sponsorship and am currently undergoing Industrial Training / do not have a final examination / attending a mobility program in SEM 1 23/24. Will my studies be deferred if I do not pay the fees by 24/12/2023?

Yes. All students are subject to this rule.

9. If my studies are deferred, do I have to pay the full fee?

No. The fees paid are other fees and hostel fees only. Tuition fees will be waived.

C. SPONSORED STUDENTS

10. I am a sponsored student, when is the deadline for my sponsor to pay SEM 1 23/24 fees to UMP?
Before or on **8/2/2024**
11. I am a student who has a sponsor, however the sponsor credits all the sponsorship money to my account. When is the deadline for me to pay the fee to UMP?
- i. Students need to make sure that they have uploaded the sponsorship document in the student ecomm system> Financial Info> Sponsor Document. Sponsor must be from an authorised organisation only. If there is no sponsorship information in the system, we will assume the student is without sponsorship. Students without sponsors must pay the Other Fees (medical, insurance, welfare, activity) and Hostel Fees before **6/11/2023**. Students need to ensure that sponsorship data has been recorded in the system. (please check at ecomm> Financial Info)
 - ii. The deadline for payment of SEM 1 23/24 fees before barring process is **3/12/2023**.
12. I am a sponsored student, if I do not pay the fees within the stipulated period, what is the effect on me?

CATEGORY	EFFECT OF BARRING	DESCRIPTION
SPONSORED STUDENT	a. Examination result and transcripts will be retained	<i>i. Will be barred until sponsor makes payment</i> <i>ii. Will be barred until students make payment for the difference amount which is not sponsored</i>
	b. Not allowed to access eComm, KALAM and UDAS systems	<i>Will be blocked in the new semester if outstanding debt remain unpaid</i>
	c. Not allowed to attend convocation	